

Adopted by GMM on 6/18/07

Edited by 2007 CBC chair mwm 2/13/07 & 2/21/07

Changes by the 2007 CBC are marked thus (added 2/13/07 or 2/21/07)

PISCATAWAY SOCCER CLUB, INC. CONSTITUTION AND BY-LAWS

ADOPTED - NOVEMBER 17, 1993 [Indicated by *Italic*]

AMENDED ADDENDUM #A - JUNE 1994 [Not Shown]

AMENDED (REORGANIZED)-JUNE 1995 [Indicated by Underline]

REPRINTED FROM COMPUTER - 10/22/96 [Not Shown]

AMENDED (REORGANIZED) - JUNE 2000 [Indicated by RED]

Converted to HTML - October 22, 2001 {see Editor Comments}

ADOPTED / /01 [Indicated by Purple]

ADOPTED – September 9, 2002 [Indicated by Green Italic Bold Underline]

PROPOSED 2002 By-Laws Changes – ~~Strikethrough is deleted~~

Modifications by Chair to Initial Proposed Changes

Modification discussed in Committee but language subsequently supplied by chair

Language approved by Committee

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CONSTITUTION

ARTICLE I. NAME OF ASSOCIATION

This Association shall be known as the Piscataway Soccer Club, Incorporated, hereinafter referred to as PSC, or Club, or Association, a private, non-profit Organization.

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ARTICLE II. PURPOSE

The purpose of this Association shall be:

- A. To develop and promote the game of Soccer in the Township of Piscataway.
- B. To foster the athletic skills, the discipline of Team Work and the ideals of good sportsmanship necessary for the enjoyment of the game among the Youth of Piscataway.
- C. *To design a Club program which best serves the youth Players in placing each at a level of Competition whereby they will compete with comparable levels of their peers and long term improve their level of ability with the hope of placement and enhancement of the various levels of Youth Soccer with the Club **Traveling League Division**, Piscataway Board of Education and other forms of higher Educational Soccer Programs.*
- D. *To teach and instill in the Youth Players of the Club a sense of Fair Play and Sportsmanship and foster an attitude of proper behavior and action despite adverse actions of others, i.e., if there is a problem the proper method to implement steps to change same.*

E. *The Piscataway Soccer Club Inc., is organized for the charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501©(3) of the Internal Revenue Service Code, or the corresponding section of any future federal tax code. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its current or past members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) and political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on*

- 1. *by a corporation exempt from federal income tax under section 501©(3) of the Internal Revenue Service Code or the corresponding section of any future federal tax code, or***
- 2. *by a corporation, contributions to which are deductible under section 170©(2) of the Internal Revenue Service Code or the corresponding section of any future federal tax code***

Notwithstanding any other provision of these articles, this corporation shall not, except in an

insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation.

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501©(3) of the Internal Revenue Service Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

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ARTICLE III. AFFILIATION

This Association shall be an affiliated branch of, and comply with, the authority of the *New Jersey State Youth Soccer Association, the United States Soccer Federation, FIFA, and any other such Youth Soccer Association as may be deemed appropriate* by the General Membership. This Association will have no political affiliation, nor engage in partisan politics, nor use funds for the political advancement of any individual or organization.

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ARTICLE IV. REGISTRATION FEES

This Association requires the payment of Membership and Registration Fees for individuals who wish to participate in its programs, said fee to be determined by the Board of Directors, who may increase or decrease the amount of such fees as the need arises. Membership or registration fees may be waived upon application by the member or player to the Board of Directors on the basis of financial hardship subject to the Boards' ability to verify such hardship. Such decision of the Board of Directors shall be final and binding on the member or player applying.

- A. Those persons^(s) qualifying for waiver of Registration Fees under the "Financial Hardship" provision of this Constitution shall be required to perform additional "Volunteer" or "Fund Raising" duties as determined by the Board of Directors.
- B. Registration Fees are refundable upon notification to the Registrar prior to the start of the season for instructional players or prior to the *Traveling* player being carded before the start of the season.
- C. For purposes of this Article the "Start of the Season" for instructional players shall be the date when a player is notified in writing that they have been placed on a specific instructional team. Notification is effective upon date of mailing, three weeks before the first game of the season and that date shall be stated on the registration Website
- D. For purposes of this Article "Notification to the Registrar" shall be effective upon the date of mailing to the registrar or of hand delivery to any member of the Board of Directors, of a writing signed and dated by the member requesting the refund, and the reason for the refund. In the event the "Notification to the Registrar" is after the "Start of the Season" or after the player is carded, as the case may be for Instructional or Traveling players respectively, only the Board of Directors shall be permitted to allow a



refund in whole or in part based upon hardship.

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ARTICLE V. FUND RAISING REQUIREMENTS

This Association requires members or players to assist in fund raising efforts as deemed appropriate by the Board of Directors in order for the member or player to receive all of the benefits of Regular Members as set forth in the By-Laws. *At the June General Membership of each year, the General Membership may opt to Increase Registration Fees for all members in lieu of Fund Raising or set a Fund Raising Waiver Fee for each player-members not meeting the minimum Fund Raising requirements as set by the Fund Raising Committee. However such change shall not become effective until January 1, of the following year.* the next season's registration. A bond in the amount of the Fund Raising Waiver fee (added 2/13/07 – can be)collected at the time of registration. The waiver fee is returned upon completion of the fund raising requirements for that season. (added 2/13/07 – “Bond” must be approved Yearly prior to the Fall Season by the Board of Directors, and must re-approved yearly if so deemed necessary by the board of directors.)

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ARTICLE VI VOLUNTEER REQUIREMENTS

This Association requires its members to volunteer a certain amount of time per Season, which is necessary for this Club to function. Said time can be in the form of Club Officer, Coach or Assistant Coach, Team Manager, Committee Member, Field Maintenance Worker or any other position deemed necessary to the Club by the Board of Directors. Failure by a Regular Member to volunteer his/her service during the course of one year may jeopardize his/her Players; future playing in the Piscataway Soccer Club. (added 2/13/07 – this was reinstated by the 2007 CBC)

~~A-~~Those persons serving as Members of the Board of Directors of the Club, or who Perform the duties of Coaches, Assistant Coaches, Members of Tournament Committee, Picnic Committee, ~~Travel Action~~ (Tryout)Player Evaluation Committee, Chairman of Fund Raising Committee , and the Chairman of any other Standing Committee, or other Persons deemed appropriate by the Board of Directors shall receive dispensation from Fund Raising efforts for One (1) Player Per Position held Per Season. Such dispensation shall be good for only that person(s) family and cannot be transferred to give credit to any other member.

At the June General Membership Meeting, the Board of Directors may determine an amount for the next year that each Player-Member will be assessed as a Volunteer Waiver Fee in lieu of meeting the volunteer requirement. Each Player-member must select to either volunteer for a (added 2/13/07 – number of hours as deemed necessary by the board of directors for that year as required.) or pay the Volunteer Waiver Fee at the time of registration. A bond in the amount of the Volunteer Waiver Fee is collected at the time of registration. The Volunteer Waiver Fee is returned upon completion of the volunteer requirements for that season

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~~SECTION II-~~ ARTICLE VII

BY-LAWS

A. MEMBERSHIP

1. **1.1 ELIGIBILITY** - Any youth residing in the Piscataway area and demonstrating an interest in Soccer, and who meets the age requirements of the Piscataway Soccer Club, Inc. shall be eligible for membership as a Player. Preference will be given to Piscataway Township residents whenever possible.
2. **1.2 AGE REQUIREMENTS** - The term "youth" as applied to the Piscataway Soccer Club, Inc. **Competitive Division Traveling League**, shall mean an amateur player who has *not attained his/her 19th birthday before the first day of August of the Seasonal year in which he/she applies for registration*. Age groupings shall be the same as those established by U.S.S.F. and N.J.S.Y.S.A. The term "youth as applied to the Piscataway Soccer Club, Inc. Instructional **League**, shall mean an amateur player who has attained his/her 5th birthday on or before the 1st Day of August of Fall Seasonal Year in which he/she applies for registration (*age deadline will be the same as those established by the Piscataway Township Educational System for admission to Kindergarten*), and who has attained his/her 5th birthday before the 1st of April for the Spring Seasonal year.

3. **1.3 CLASSES OF MEMBERSHIP**

A. PLAYERS IN GOOD STANDING: Players who fulfill their obligations as required under the provision of the Constitution and By Laws, in addition to whatever other requirements may be set forth in amendments to these By Laws. Such members shall be entitled to any and all benefits, awards, etc., which may be approved by the Board of Directors for such membership standing. They shall, however have no voting privileges.

B. ATHLETIC MEMBERS: Players who have paid their registration fee, but have failed to fulfill the requirements in Article V and VI of this Constitution. Such members shall be entitled to limited benefits. They shall have no voting privileges.

1. *Such members shall be entitled to play for One (1) Season ONLY, (either Fall or Spring) following the Season in which they failed to perform those duties, and afforded the opportunity to make up such Fund Raising or Volunteer Requirements by performing additional duties or paying the appropriate monetary fees. Failure to do so may result in the Player no longer being eligible to participate with the Club.*

- a. **C. REGULAR MEMBERS:** Parents and/or guardians of current or Past Players in Good Standing for One (1) Seasonal Year (which is defined as Two (2) Consecutive Seasons (Fall/Spring or Spring/Fall) who have been accepted as members subject to the approval of the Board of Directors. Regular Members shall have full voting privileges

~~and shall be eligible to hold office.~~ - The Parents and/or guardians of a "Qualified Player" whose membership is in "Good Standing" and who have been approved as members by the Board of Directors. **(added 2/13/07 – Payment of Registration fees and submission of Registration Form doesn't guarantee membership or qualified payer status within club. Player must be placed on a team, and approved by the BOD first.)**

- i. **Qualified Players** - A youth player who has been properly registered with either Instructional or Traveling League **(added 2/13/07 – strike out)** ~~for at least one season in the past "Seasonal Year" (Fall/Spring or Spring/Fall)~~ and has paid the registration fees or obtained a fee waiver from the Board of directors for each season of play.
- ii. **Past Members** - If the qualifying player for the member has not played for 2 consecutive seasons the player is no longer a "qualified Player" and the membership status changes to that of "Past Member".
- iii. **"Membership in Good Standing"** - A family's membership includes an obligation to comply with certain duties with respect to each Player in the family. For the Membership to be in "Good Standing", each player in the family membership, for each season registered must have:
 - (a). Satisfied the "Fund Raising Requirement" of ARTICLE V of the Constitution or paid the " Fund Raising Waiver Fee";
 - (b). Satisfied the "Volunteer Requirement" of ARTICLE VI of the Constitution or paid the "Volunteer Waiver Fee ";
 - (c). Complied with any terms or conditions of any disciplinary action and whose membership is not currently "suspended";
 - (d). Complied with any other requirements of the Constitution, By-Laws or Club rules that affect membership status.
- iv. **Qualification for Office** - Regular Members shall be eligible to hold office.
- v. **Voting** - Regular Members **(added 2/13/07 – and Past Members)** are entitled to cast one vote for each **(added 2/13/07 – strike out)** ~~"Qualified Player" in the family membership. The total number of votes for the family membership may only be cast by the adult parent or legal guardian and not by the youth player.~~ Proxy voting is not permitted. **(added 2/13/07 – Past Members and spouses can vote if in GMM and Elections if they are board members or hold an approved / appointed board position. Non Active Past Members (as deemed so by the board of directors) can not Vote in GMM or Elections.)**

b. **D. HONORARY MEMBERS:** Those members who are approved by the board of Directors. They will have no voting privileges nor be eligible to hold Office.

E. ADULT ATHLETIC MEMBERS: ~~Players older than those described in article 1.1, par. 1 (Now called 1.2 Ed.)~~ who have paid a registration fee and been approved by the Board of Directors. Such members shall be entitled to limited benefits and shall have no voting rights.

F. PAST MEMBER: *Those Regular Members who have not been members in Good Standing for Two (2) Consecutive Seasons (One (1) Seasonal Year and who have not held Office or Served on a Standing Committee during that period. They shall not be eligible for Office nor have voting privileges.*

4. **MEMBER INFORMATION** – Upon paying a registration fee or by signing or acknowledging agreement in a membership application, the member grants to the Board of Directors and Officers of this organization, and other authorized persons and entities, the right to review the information about the member and/or player.
- a. **PRIVACY** – All member information shall be kept private and shall not be sold, rented or lent or transferred to any other person or entity. The information may be shared with the following authorized persons and entities if they agree to be bound by these privacy standards:
- i. Information about member/players may be shared with the authorized coach or coaches of member/player's team.
 - ii. Persons or entities that supply training or other services approved by the Board of Directors may be provided with the Adult Member's Name and contact information.
 - iii. In the event the Affiliate Organization has different privacy rules then their privacy rules supercede.
 - iv. Member information may be used for any legitimate Club purpose by the officers or other administrators of the Club.
- b. **SECURITY** – When member information is shared, the board of directors shall take reasonable precautions to assure that the information is secure from unauthorized access. This shall not prohibit electronic sharing of information, but such sharing shall (added 2/13/07 – strike out) either be encrypted, password protected, physically protected or secured in some other way to achieve a reasonable level of security for non-profit organizations of this type.
5. **MEMBERSHIP HANDBOOK** – Every new member shall be given the current Membership Handbook for Piscataway Soccer Club. The Membership Handbook shall contain a copy of the club Constitution, By-Laws, Player Evaluation Committee rules, Rules of Play, S.A.G.E. and/or other Rules of Conduct, application forms and Club Contact information. Updates between printings shall be posted to the official club website. The Membership Handbook shall be updated from time to time and distributed to all members. Any member may request additional copies of the current membership booklet and may be required to pay the cost of each booklet plus postage. (added 2/13/07 – A handbook maybe created and posted on the website by the board of directors. Said handbook is subject to approval by the board of directors. Hard copies not be distributed due to the cost of said They would be available Electronically, as all PSC Documents are available on the Club website.)
6. **CODE OF CONDUCT FOR MEMBERS** - All members and their guests of this club shall be bound by this Code of Conduct in every encounter with any PSC member and in any meeting, practice, game, tournament or Affiliate Association sanctioned game. In the event this Code of Conduct is contradicted by weaker rules or in the absence of similar rules, this code of conduct shall apply and supercede:
- a. Do not coach, condemn or criticize your child or any player from the sidelines;
 - b. Do not argue with, criticize or debate over calls made by any referee regardless of how bad you may think the call is;



- c. Be courteous, positive & supportive of the team and the coach; Call if missing a game or practice;
- d. Do not argue with the coach on the field - call and discuss it in private;
- e. Support the decisions of the coach and referee with calm & good manners;
- f. Refrain from debates and discussions with parents and players of the opposing team;
- g. Participate in the activities of your child – Try to stay & watch as often as possible;
- h. Make sure your child comes to practices & games on time and prepared;
- i. Either drive your own child or make/confirm any other transportation arrangements.
- j. Do not use profanity in the presence of children and be quick to apologize if your language is offensive to another adult.
- k. (added 2/13/07 – All members and Players of the PSC are also bound to the Piscataway Township Model Code of Conduct Township Ordinance and NJ Statute.)
- l. (added 2/13/07 – SAGE as issued by MidNJ)

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B. 2.0 GOVERNING BODY

1. ~~2.1~~ BOARD OF DIRECTORS

- a. **Board Members - A.** The Governing Body of the Piscataway Soccer Club, Inc. shall be the Board of Directors, which shall consist of the following Officers:
 - i. President
 - ii. Executive Vice President
 - iii. **Traveling League** Vice President
 - iv. Two Instructional **League** Vice Presidents:
 - (a). One for ~~Division 6A (2nd grade) and Older~~ (added 2/13/07 – U6 & U7)
 - (b). Second for ~~Division 6B (1st grade) and 6C (Kindergarten)~~ as defined by **USYSA and this Constitution and By Laws**; (added 2/13/07 – U8 & older)
 - v. Secretary
 - vi. Treasurer
 - vii. Registrar

 - ~~Instructional League Head Coach~~

 - ~~Traveling League Head Coach~~

 - viii. Public Information Officer ~~and~~
 - ix. Two League Head Coaches
 - (a). One for Instructional League
 - (b). One for Traveling League
 - x. Parliamentarian.
 -  **Webmaster**
- b. **Right To Inspect Records** - Each member of the Board of Directors shall have the right to inspect and obtain copies of any club records, registration records or financial records of the club.



- c. **Appointed and Elected Positions** - All positions except the League Head Coaches, Webmaster and Parliamentarian are elected offices. The Head Coaches, Webmaster and Parliamentarian are appointed by the President, subject to the approval of the Board of Directors. ~~The Office of Parliamentarian will be held separately.~~
- d. **Resolutions of the Board of Directors** - ~~All resolutions/decisions made by said Board shall be duly recorded by the Secretary, distributed to the Board of Directors within ten (10) thirty (30) days, any corrections of errors, amendments to include missing agenda items, or questions shall be submitted in writing to the Secretary. within five (5) days by any member of the Board questioning same. Upon completion of the above time period, the Secretary will issue copies of any and all Undisputed Decisions/Resolutions of the Board of Directors shall be posted to the official Club Web Site within thirty (30) days. to all Coaches and Assistant Coaches of record with the Club. Disputed Decisions shall be included for discussion and resolution at the next Board of Director Meeting with Unfinished Business. All decisions/resolutions of the Board of Directors will additionally be published in the Club Newsletter.~~
- i. ~~B. Said decisions/Resolutions of the Board of Directors are final and binding except if overturned by a 2/3 vote of the Regular Members at a General Membership said Meeting, providing a Quorum is present as stated in this Constitution and By-Laws.~~
- e. ~~A. Duties of the Board of Directors - The Board of Directors shall be responsible for the enforcement of the provisions of the Constitution and By-Laws and to undertake or cause such acts as may be necessary to attain and maintain the non-profit and the corporate status of this organization. This shall include, but is not limited to the maintenance of business and accounting records, receipts for all expenditures, retention of corporate resolutions and minutes, and filing of tax returns or other reports to government entities as may be needed from time to time.~~
- f. ~~A. Powers of the Board of Directors - The Board of Directors shall have the right and authority to suspend, bar completely, or otherwise discipline any player, coach, team assistant, parent or other member, or League Club Officer, from any member team.~~
- i. ~~B. Except where direct action by the Board of Directors is expressly permitted in these By-Laws, no sanctions shall be imposed by the Club prior to affording the member, player, coach or other party officer, the right to be heard. At the option of the Board of Directors, the right to be heard is before either the Board of Directors or the Discipline Committee; this provision shall not detract from the right of an Affiliate Association to impose sanctions in accordance with their Constitution and By-Laws.~~
- vii. ~~In emergency situations whereby the majority of the Board of Directors deems it appropriate to take emergency action they may vote to temporarily suspend any Member, Player, Coach or Officer from participation with the Club until such time as the Grievance Committee may hear the matter.~~

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2.2 DUTIES OF OFFICERS

2. ELECTED OFFICERS

a. A. PRESIDENT

- i. ~~1.~~ Presides at all meetings; serves as Chief Executive Office of the Association; serves as Ex-Officio member on all committees; in general, ensures the rules, policies, principles and provisions of the By-Laws of this organization, as well as any affiliated association, are adhered to by the members.
 - ii. 6. Carries out such duties as are prescribed by the By-Laws and ensures all Officers of the Association fulfill their prescribed duties and responsibilities.
 - iii. ~~2.~~ Appoints all chairmen persons of standing or temporary committees where necessary and/or prescribed in the By-Laws. Delegates authority to carry out any and all Club functions whenever necessary.
 - iv. ~~3.~~ Serves as *Secondary* or Backup liaison with any and all affiliated associations and organizations; and Principal Liaison with Township Organizations, Governmental and/or Educational bodies, agencies or representatives. Has the responsibility to report back to the Board of Directors any and ~~discussions~~ discussions and/or decisions resulting from these meetings, as well as to the membership at the next regularly scheduled General Membership Meeting.
 - v. ~~4.~~ Subject to the ~~approval~~ approval of the Board of Directors, appoints ~~annually~~ annually the Head Coaches, Webmaster and Parliamentarian, of the Piscataway Soccer Club.
 - vi. ~~5.~~ Serves in the capacity of Tie-breaker in all matters which require a majority vote, by abstaining from said vote, unless same should result in a tie, and then by casting a vote to break such tie.
 - vii. ~~6. Carries out such duties as are prescribed by the by-laws and ensures all Officers of the Association fulfill their prescribed duties and responsibilities.~~
 - viii. ~~7. The President may vote on any issue which requires a Two Thirds (2/3) Plurality and in Election of Officers.~~
- b. **B: EXECUTIVE VICE PRESIDENT**
- i. ~~1.~~ Functions ~~replacement~~ replacement for the President in absence of said Officer.
 - ii. ~~2.~~ Carries out such duties as are designated by the By-Laws.
 - iii. ~~3.~~ Administers the Insurance Program, files Accident Reports and submits recommendations for such changes as may be deemed appropriate to the Board of Directors.
 - iv. ~~4.~~ Serves as a member of the Board of Directors with all rights and privileges accorded such membership.
 - v. (added 2/13/07 – shall assist the treasure by submitting a budget for the exec vp responsibilities yearly)
 - vi. ~~5. Serves in the capacity of Club Equipment and Uniform Purchase Chairperson or delegates such authority to another person, responsible for supplying all Uniforms team and player equipment required.~~
- c. **C: COMPETITIVE TRAVELING LEAGUE VICE PRESIDENT**
- i. ~~1.~~ Serves as the duly authorized representative and spokesperson for the members of the ~~Competitive Division Traveling League~~ Competitive Division Traveling League (*participates in Affiliate Associations*) at all Club functions, League Affiliate Association and State functions and Meetings.
 - ii. ~~2. Shall carry~~ Carries out such duties as are designated by the By-Laws.
 - iii. ~~3.~~ Shall be responsible for ensuring either by direct action or delegation of authority, all duties and responsibilities required to provide for the general maintenance of operations, activities and equipment related to the ~~Traveling Teams are performed and fulfill~~ Traveling Teams are performed and fulfill

- iv. ~~4.~~ Shall be responsible for scheduling of Games and field maintenance for the **Traveling Division League**.
 - v. ~~5.~~ Shall carry out directly or by delegation of authority, any and all other duties and responsibilities which may be required in the best interest of the **Traveling Division League**.
 - vi. ~~6.~~ Ensures proper adherence to the By-Laws by all Coaches, members and players of the **Traveling Division League**. *Also shall hold a minimum of three meetings per seasonal year (Fall and Spring Seasons) with the Traveling Coaches, one held a minimum of three (3) months prior to Traveling Division Tryouts League Team Selection, to discuss methods and procedures for these tryouts.*
 - vii. ~~7.~~ Serves as member of the Board of Directors with all rights and privileges accorded such membership.
 - viii. (added 2/13/07 – shall assist the treasurer by submitting a travel budget yearly)
 - ~~ix.~~ (added 2/13/07 – strike out - duplicate ~~either by direct action or delegation of authority serves on the Player Evaluation Committee with the right to attend meetings, express views and concerns and assist the Committee in any way possible to accomplish and fulfill its duties and responsibilities~~)
 - x. ~~8.~~ Shall serve as Ex-Officio Member of any/and all Committees related to the **Traveling League**.
- d. ~~D.~~ **INSTRUCTIONAL LEAGUE VICE PRESIDENTS** - Each respective Instructional Vice President shall perform the following duties for their respective divisions as outlined in section 2.4 [Article VII. B. 1. a. iv.](#) of this Constitution and By-laws:
- i. ~~1.~~ Serves as the duly authorized representative and spokesperson for the members of the Instructional **League** at all Club functions and meetings, *as well as a participant in any Affiliate Associations whereby the subject matter relates strictly to Instructional (Recreational) Teams and/or Players.*
 - ii. ~~2.~~ Shall carry **Carries** out such duties as are designated by the By-Laws.
 - iii. ~~3.~~ Shall be responsible for ensuring, either by direct action or delegation of authority, all duties and responsibilities required to provide for the general maintenance of operations, ~~activities~~ and equipment related to the Instructional **League** are performed and fulfilled.
 - iv. ~~4.~~ Shall be responsible for scheduling of games and field maintenance for the Instructional **League**.
 - v. ~~5.~~ Shall carry out directly or by delegation of authority any and all duties and responsibilities required in the best interest of the Instructional **League**.
 - vi. ~~6.~~ Ensures proper adherence to the By-Laws by all coaches, members and players of the Instructional **League**. *Also shall be required to hold a minimum of three meetings per Seasonal Year with Instructional Coaches.*
 - vii. ~~7.~~ Serves as a member of the Board of Directors with all rights and privileges accorded such membership.
 - viii. ~~8.~~ *Either by direct action or delegation of authority* serves **as an Advisor and Assistant to** on the **Travel Action Player Evaluation** Committee with the right to attend meetings, express views and concerns and assist the Committee in any way possible to accomplish and fulfill its duties and responsibilities and to encourage



Instructional Players to seek placement with **Traveling** Teams.

- ix. ~~9. Serves as Ex-Officio member of the Player Evaluation Committee and any and all Committees related to the Instructional League.~~
- x. (added 2/13/07 – Strike Out)
- xi. The division 6B—6C Instructional Vice President shall create the 6B and 6C teams. The division 6A and above **Instructional** Vice President shall balance Instructional teams 6A and above and utilize the results of the TAC PE Committee's Player Evaluations to:
 - (a). Determine the "average" player score for each team and the "average" player score for each division. When divisions are grouped together, then the "average" player score for ~~the~~ grouped divisions shall be used;
 - (b). Balance the average score for each team against the average player score for that division by moving players that were recommended by TAC as "Traveling" to other teams within the division.
 - (c). The goal of balancing ~~to~~ recognizes that ~~each~~ team should have a balanced cross-section of players that attained low, middle and high evaluation scores. They shall take into consideration not only the change in the "average" player score for a team, but also the number of players on a team that were recommended by TAC as "Traveling"
 - (d). The decision of the Instructional Vice Presidents to move players to attain team balance supersedes any placement made by the Registrar.
 - (e). Prior to the first game of the season, the Instructional Vice Presidents shall submit a written report to the Board of Directors stating the average player score for each team before and after "Balancing", the average player score for each division, and a list of players that were moved to attain balance.

(added 2/13/07 – The Instructional VPs shall attempt to balance the teams seasonally, which may require the movement of players and or whole teams as deemed necessary to achieve a fair balance of play as per the purpose of this club. Said Balancing must be submitted to the board of directors for approval. Shall assist Treasurer by developing an Instructional Budget yearly)

e. ~~E.~~ **SECRETARY**

- i. 1. Records minutes and attendance at all formal meetings. *Distributes copies of said minutes to each member of the Board of Directors and posts them to the official Club Website within Ten (10) thirty (30) Days of said meeting. and then to Coaches within Twenty (20) Days of said meeting, (noting those Decisions, which are contested by any member of the Board of Directors and thus tabled until the next Board of Director Meeting).* Shall publish an Annual Schedule of all Board of Director and General Membership Meetings on a Seasonal Basis (Fall or Spring and issue to all (added 2/13/07 – shall make available to all) Club Members). Handles all details for meetings, including arrangements for locations and notice to members.
- ii. 2. Maintains copies of all correspondence and/or prepares such correspondence with appropriate bodies and agencies.
- iii. 3. Prepares and distributes newsletters and other pertinent information to the

~~General Membership.~~ Maintains current and all past copies of all Board of Director's and General Membership Meeting minutes, resolutions and all other corporate documents. Assures that an original and one copy of these records are maintained at two different locations in the event of destruction of the originals in fire or other casualty.

- iv. ~~4.~~ Fulfills all such duties as are prescribed in By-Laws, obtaining any and all assistance needed, either by direct action or delegation of authority to ensure the best interest of the Club.
- v. ~~5.~~ Serves as a member of the Board of Directors with all rights and privileges accorded such membership.

f. ~~F.~~ **TREASURER**

~~1.~~ Signs all checks and dispenses all Club funds for approved expenditures and complies with procedures for expenditures in ARTICLE VII. C. 3.. The signature of one other officer designated by the Board for checks, which exceed \$10,000.00 (added 2/21/07 – changed from 1,000 to 10,000) ; is necessary, for any item or expense, which has not received prior Board of Director Approval either by Individual Item or Budgetary Approval.

- i. Carries out such duties as are designated by the By-Laws.
- ii. ~~2.~~ Keeps financial records of the Organization, including receipts and vouchers, which can be reviewed upon request by the Board of Directors and the General Membership.
- iii. ~~3.~~ Prepares a financial statement for each meeting of the Board of Directors and/or General Membership.
- iv. ~~4.~~ Prepares and submits to the Board a proposed budget, projecting operating expenses for each upcoming season of play, at least Six (6) weeks prior to the season start up. (added 2/13/07 – from individual budgets submitted by the Travel VP, The Instructional VP, Executive VP, and other committee chairs or directors as required.)
- v. ~~5.~~ Serves as a member of any and all committees which that are charged with authorizing expenditures of Club funds or with the raising of Club funds and is accorded all rights and privileges of members of such Committees.
- vi. ~~6.~~ Receives and makes appropriate distribution of all financial assets of the Club in accordance with the By-Laws or decisions of the Board of Directors.
- vii. ~~7.~~ Shall ensure, either by direct action or delegation of authority, the financial records be audited at the conclusion of each fiscal year, (added 2/13/07 – if so required by the Board of Directors, or by a 2/3 quorum request by the membership at a General Membership Meeting.)
- viii. ~~8.~~ Serves as a member of the Board of Directors with all rights and privileges accorded such membership.

g. ~~G.~~ **REGISTRAR**- By direct action or delegation of authority shall:

- i. ~~1.~~ Receives all registration applications and registration fees, for the upcoming season; he/she has the authority to appoint a committee to assist with these duties.
- ii. ~~2.~~ Sets up Registration Deadline and dates for "Open Registration" for each season in conjunction with the Player Evaluation Committee and the approval of

the Board of Directors. ~~Said deadline can be changed only by a majority vote of the Board of Directors.~~

- iii. ~~3.~~ Turns over all registration fees, Volunteer Bond, and Fund Raising Bonds to the Treasurer within thirty (30) days of ~~Registration deadline receipt.~~
- iv. ~~4.~~ Maintains all registration forms and applications for membership. Prepares for ~~the PE Committee and for each Divisional~~ Vice President a list of Registered Players for each division. ~~And~~
- v. ~~Compiles a listing of parental volunteers for use by the Board of Directors. Maintains the list of members that have received volunteer completion cards from the respective committee chair for satisfactory completion of the volunteer requirement.~~
- vi. ~~5.~~ Fulfill all such duties as are ~~prescribed~~ by the By-Laws, obtaining any and all assistance needed either by direct ~~action~~ or delegation of authority to ensure the best interest of the Club.
- vii. ~~6.~~ Serves as a member of the Board of Directors with all rights and privileges accorded such membership.

~~7. Attend the Traveling Division League Player Selection Meeting to resolve any and all disputes over Registrations.~~ (added 2/13/07 – re-instated by the 2007 CBC)

- viii. ~~8.~~ Maintain a list of all Registered Players for a period of One (1) Seasonal Year (Fall/Spring or Spring/Fall) and supply mailing labels on Request by any member of the Board of Directors of said total list.
- ix. ~~9.~~ Ensures that no Player, or member may Play with the Club unless properly registered in advance.

~~10. To accomplish these tasks the Registrar shall be provided with a Club Computer, Hard Drive, Monitor and Printer, which has been paid for by the Club, which shall be returned to Club on the Registrar leaving Office.~~

h. ~~G.~~ PUBLIC INFORMATION OFFICER

- i. ~~1.~~ Establishes contact and rapport with the various forms of News Media covering the Piscataway Area (including but not limited to Newspapers, Radio and Television, and Cable).
- ii. ~~2.~~ Disseminates to such News Media items and articles of interest to the ~~Membership.~~
- iii. ~~3.~~ Assists the Secretary in ~~Preparation and distributes~~ of Club Newsletters.
- iv. ~~4.~~ Assists other members of the Board of Directors in the preparation of material for dissemination.
5. ~~Convene and coordinate Combined Board of Coaches Meetings.~~
- ~~6. (added 2/13/07 – struck out) Prepares and submits for Vice President or Board approval (subject to Affiliation Rules and Guidelines) the following:~~
 - ~~(a). a. Membership Handbooks~~



~~(b). *Rules for Various Divisions*~~

~~b. *Explanations of Requirements*~~

~~e. *Helpful hints to the inexperienced* d. *Handbook on Parental Obligations*~~

~~(c). *d. Updates to the "Membership Handbook" and other miscellaneous Publications to enhance the Program*~~

- vi. ~~7. Performs any and all other similar duties as requested by any member of the Board of Directors or by the Board majority. [renumbered from "6" to "7" Ed.]~~
- vii. ~~8. Arranges for *distrubution of information concerning Coach Licensing* (added 2/13/07 – all) *Clinics. and issues notice of same. [renumbered from "7" to "8" Ed.]*~~
- viii. ~~9. Serves as a member of the Board of Directors with all rights and privileges accorded such membership. [renumbered from "8" to "9" Ed.]~~

3. APPOINTED OFFICERS I-HEAD COACHES

- a. **A. TRAVELING DIVISION LEAGUE HEAD COACHES** – Each respective Head Coach shall perform the following duties for their respective League
 - i. League Head coaches shall have attained a minimum National or State License "E" Level.
 - ii. ~~1.~~ Interpret rules of play for their respective League as established by FIFA, Affiliated Associations, and those of the Piscataway Soccer Club.
 - iii. ~~2.~~ With the Vice-President(s) of the respective Traveling Divisions League, evaluate coaches and assistant coaches and coordinate coaching seminars, and the tracking of coach licensing and shall recommend such additional training for any coach as they deem appropriate within their respective League and Divisions .
 - iv. ~~3.~~ Inspects and evaluates field conditions and makes final decisions on cancellations of Club games in their respective League due to poor or dangerous field conditions. (added 2/13/07 – unless otherwise delegated by the President or the board of directors.)
 - v. ~~4.~~ Makes and submits recommendations to the Board of Directors on the appointment or reappointment of Coaches and Assistant Coaches, in conjunction with the respective Vice-President(s) of the Traveling Division respective League and Division for which said appointment applies. Such Appointments subject to Board of Director approval.
 - vi. ~~5.~~ Makes and submits any and all recommendations to the Board with respect to field conditions, equipment or other modifications or improvements, including rules of play, which are deemed appropriate subjects to be addressed either internally or through Affiliate Association in the best interest of the Club.
 - vii. ~~6.~~ Shall have the authority to form a committee to assist him/her in fulfilling these duties. May request from the Traveling respective Vice-President(s) a list of suggested members from which committee members may be chosen.
 - viii. ~~7.~~ Serves as a member of the Board of Directors with all rights, privileges, and responsibilities accorded to such membership.
 - ix. ~~8.~~ Coordinates, with the Instructional other League's Head Coach, the transition of players, coaches, and parents from the Instructional League to the Traveling Division League.

- x. League Head Coaches shall assist in the creation of teams for their respective League and Divisions according to the current guidelines and rules of the Player Evaluation Committee.
- xi. Acts as an informal mediator of disputes between coaches and between coaches and other club members.

(added 2/13/07 –) 2007 CBC adjourned at this point, 10:30 p.m. on 2/13/07. Next meeting is 2/21/07 7:30 p.m.

B. INSTRUCTIONAL DIVISION LEAGUE HEAD COACH

- xii. Interprets rules of play as established by FIFA, Affiliated Associations, and those of the Piscataway Soccer Club.
- xiii. 2. With the Vice-President(s) of the respective Instructional League, evaluates coaches and assistant coaches; and coordinates coaching seminars.
- xiv. 3. Inspects and evaluates field conditions and makes final decisions on cancellations of Club games due to poor or dangerous field conditions.
- xv. 4. Makes and submits recommendations to the Board of Directors on the appointment or reappointment of Coaches and Assistant Coaches, in conjunction with the respective Vice-President(s) of the Instructional League for which said appointment applies. Such Appointments subject to Board of Director approval.
- xvi. 5. Makes and submits any and all recommendations to the Board with respect to field conditions, equipment or other modifications or improvements, including rules of play, which are deemed appropriate subjects to be addressed either internally or through Affiliate Association in the best interest of the Club.
- xvii. 6. Shall have the authority to form a committee to assist him/her in fulfilling these duties. May request from the Instructional Vice President(s) a list of suggested members from which committees may be chosen.
- xviii. 7. Serves as a member of the Board of Directors with all rights, privileges, and responsibilities accorded to such membership.
- xix. 8. Coordinates with the Traveling Head Coach the transition of players, coaches, and parents from the Instructional League to the Traveling Division.
- xx. [REDACTED]


b. H. PARLIAMENTARIAN

- i. 1. Interprets all Rules of Parliamentary Procedure, including this Constitution and By-Laws, Roberts Rules and any other applicable Affiliate Association Rules governing same.
- ii. 2. Shall have full and total authority to determine any disputes arising over the interpretation of same.
- iii. 3. Shall have full and total authority to stop any discussion or decision of the Board of Directors or General Membership should he/she determine such discussion or decision is in violation of the Club Constitution and By-Laws, Roberts Rules or any other rules governing same. Such decision shall be final and binding on all parties.

- iv. ~~4.~~ Serves as an advisor to; with right to attend any and all meetings, and Shall ensure that proper Parliamentary Procedure is adhered to at all times at all meetings of; the Club, Board of Directors and the various Committees thereof.
- v. ~~5.~~ Presides over all Elections of Officers, and Amendments to the Constitution and By-Laws of the Piscataway Soccer Club.
- vi. ~~6.~~ Presides over Election Procedures and Prepares Ballots both known and blank in event of Contested Positions from Floor of General Membership Meeting.
- vii. ~~7.~~ The office of Parliamentarian is an advisory position created with the intent of providing guidance to various boards, committees and the membership on the proper methods for effecting changes. Therefore any and all decisions made by the Club Parliamentarian may be overturned as follows:
 - (a). ~~a.~~ If decision related to committee, by a Two-Thirds (2/3) vote of committee present, to continue on and submit recommendation to Board of Directors for final approval.
 - (b). ~~b.~~ If decision relates to general membership by a Two Thirds (2/3) vote of the general membership present, in accordance with this Constitution and By-Laws.
 - (c). ~~c.~~ If decision relates to Board of Directors by a Two Thirds (2/3) vote of the members of the Board of Directors present.
- viii. ~~9.~~ This position may be held by any Club member deemed appropriate, and nominated by the Club President subject to the approval of the Board of Directors.

~~8. Does not Hold an advisory position on the Board of Directors and thus has no vote. on said Board of Directors. This position does have the right however to attend any and all Club Board of Director or Committee meetings and offer advice to same on adherence or violation of the Club Constitution and By Laws.~~

ix. 
c. WEBMASTER

- i. Shall design and create the official Club Web Site and shall comply with the security and privacy policies of the Club concerning the information distributed through the web site.
- ii.  Shall update the content of the website and/or provide a method to allow authorized members to update the content of the web site.
- iii. Shall not infringe copyrights and shall periodically review member created content for copyright violations.
- iv. Shall provide technical assistance, training and advice to the Board of Directors for the use of the web site.
- v. Shall maintain the web site in proper functioning order, track and submit invoices for Domain Names, Hosting or other expenses and provide assistance to users concerning the use of the web site.
- vi. This position may be held by any Club member deemed appropriate, and nominated by the Club President subject to the approval of the Board of Directors
- vii. Serves as a member of the Board of Directors with all rights and privileges

accorded such membership.

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4. 2.3 PERMANENT BOARDS

a. A. BOARD OF COACHES

- i. ~~1. The Board of Coaches shall consist of the Vice President and all Coaches of the respective League, either **Traveling** or Instructional.~~
- ii. ~~2. Said Board shall meet on a regular basis at least three times per Seasonal Year, for the purpose of discussing any and all matters which may arise during the course of the season. These meetings may be called by the respective Vice President, or any coach with a problem worthy of being discussed by the Board of Coaches.~~
- iii. ~~3. Said Board shall have the right to determine and submit recommendations to the Board of Directors, with the option of going to the General Membership, on any matter which is deemed in the best interest of the Club or respective **League**.~~
- iv. ~~4. The Individual Board of Coaches shall have the right and authority to review, accept, modify or reject the recommendations of any and all Committees related to the specific **League** (either **Traveling** or Instructional) in the following areas:
 - ~~(a). a. Specific Team Age Grouping (within FIFA Standards)~~
 - ~~(b). b. Criteria for Tryouts~~
 - ~~(c). c. Player Selection Process~~
 - ~~(d). d. Specific Rules of Play and Conduct Not specified by Affiliate Associations.~~~~
- v. ~~5. Any and all disputes between such Committee(s) and Board of Coaches shall be submitted to the Board of Directors for final decision, with all parties having right to attend and be heard at the Board of Director meeting where discussed.~~
- vi. ~~The individual Board of Coaches may not alter or undermine the **Player Evaluation System (ARTICLE VII. D. 6. a.)**, the principal of **Competitive **Traveling** team organization by player score (ARTICLE VII. D. 6. a. vi.)** or the principal of **Instructional team balance (ARTICLE VII. B. 2. d. x.)** in the creation of rules for that leagues' tryout or selection process.~~

b. B. COMBINED BOARD OF COACHES

- i. ~~1. A Combined Board of Coaches shall consist of the Vice Presidents and respective Coaches of the **Traveling** and Instructional **DivisionsLeagues**. Said Board shall have the duty and responsibility for recommending policies which are in the best interest of the long range planning of, and fulfilling the purpose of, the Piscataway Soccer Club.~~
- ii. ~~2. Said Combined Board of Coaches will meet as the need arises, at a time mutually agreed upon by the **Traveling** and Instructional Vice Presidents.~~
- iii. ~~3. Matters and discussions of issues which are strictly related or limited to areas of concern of either the **Traveling** League or the Instructional League shall be determined by the respective Board involved, not the Combined Board of Coaches.~~
- iv. ~~4. Decisions and Recommendations of the Combined Board of Coaches shall~~

take effect as decided for the next succeeding Season unless overridden by a Two Thirds (2/3) vote of the members present at the Board of Director Meeting where same are introduced.

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5. ~~3.0~~ TERMS OF OFFICE AND **ELECTION PROCEDURE**

- a. ~~3.1~~ **ELECTION OF OFFICERS** - Elected Officers shall serve for **two years**, commencing July 1st and ending June 30th. ~~of the following year.~~ Elections will be held at the conclusion of the Spring Season, at the June General Membership Meeting. Notice of said election of Officers shall be mailed by the Secretary to Regular Members at least ten (10) days prior to the June General Membership Meeting. Candidates seeking Office must be regular Members (2/21/07 – or active past members) of this Association for two full seasons prior to nomination., and in good standing.

b. ~~3.2~~ **VOTING PROCEDURES**

- i. ~~A.~~ The officers shall be elected by a simple majority of the general membership present at the June General Membership Meeting, a quorum is not required)
- ii. ~~B.~~ By the end of March, the President will, with the Board of Directors approval, appoint a Nominating Committee.
- iii. ~~C.~~ By April 15, the General Membership will be notified about nomination procedures and all deadlines.
- iv. ~~D.~~ On May 15, or such date set by the Nominating Committee, with the Parliamentarian's approval, nominations will be closed.
- v. ~~E.~~ The Nominating Committee shall submit names of all prospective candidates for each Office turning same over to Club Parliamentarian, after such approval, the Nominating Committee will publish and/or post the list of candidates for each position by May 15, or such date as approved by the Parliamentarian.
- vi. ~~F.~~ Contested Offices shall be voted by Secret Ballot.
- vii. ~~G.~~ *The Secretary shall cast one vote for each uncontested Office.*
- viii. ~~H.~~ *In the event of a Tie vote, a re-vote will be taken that night by Ballot.*
- ix. ~~I.~~ *Only in the event that there are no candidates for any specific Office, the Secretary will accept nominations from the floor at the General Membership Meeting. If no one is nominated from the floor, the Board of Directors shall seek out a candidate to fill said Office until the next General Membership Meeting, at which time there will be a special election to fill such Office with approval of the BOD at the Next BOD Meeting.*
- x. ~~J.~~ *Members seeking election to Contested Office shall be allowed Five (5) Minutes to state their objectives and goals, and answer questions, and then will leave the Meeting until the Balloting is complete.*
- xi. ~~K.~~ *For any Contested Office, the Secretary will record ONE (1) vote for each candidate as part of the election process, as if the candidate voted for himself or herself.*
- xii. ~~L.~~ *All members of the Board of Directors may vote in Elections.*

c. ~~3.3~~ **VACANCIES IN OFFICE AND DELEGATION OF AUTHORITY**

- i. ~~A.~~ In the event that any Office of the Board of Directors becomes vacant, the

~~Executive Vice~~ President will ~~hold that Office~~ appoint any Regular member who would be otherwise qualified to seek such office until it can be filled by a pro-temp person appointed by a majority vote of the Board of Directors, such appointment to be made within thirty days of said vacancy. If the Presidency become vacant, the Board of Directors will appoint a new President Pro-temp.

~~B. If the position of Executive Vice President becomes vacant, the Secretary will hold that Office until it can be filled by a Pro-temp person appointed by a Majority Vote of the Board of Directors, such appointment to be made within thirty days of said vacancy.~~

ii. ~~C. Eligible members for Office are prohibited from holding more than one office at a time., except on an interim basis pending an election at the next June General Membership meeting.~~

~~Any Officer on the Board of Directors who is absent from three board meetings, and not excused, or who does not fulfill his/her obligations as prescribed in these By-Laws may be removed from the position by a majority vote of the Board of Directors.~~

~~E. In the event any Office of this Club should become vacant; for any reason, whether Resignation, removal from Office, or the inability of any Officer to temporarily perform such duties; following line of authority shall be followed:~~

~~(a). 1. Vacancy for President: Executive Vice President assumes duties of President~~

~~(b). 2. Vacancy for Executive Vice President: Either the Traveling Vice President or the Instructional Vice President assumes duties of the Executive Vice President by:~~

~~(1). a. Mutual Agreement between the two Vice Presidents~~

~~(2). b. Majority vote of the Board of Directors~~

~~(c). 3. Vacancy for either Traveling or Instructional Vice President: Treasurer assumes duties of Vacant Office~~

~~(d). 4. Vacancy for Treasurer, Secretary, Registrar, Public Information Officer, or Head Coach, Parliamentarian or Webmaster: President to appoint a replacement subject to Board of Director approval of replacement for said Office.~~

~~F. Should any of the above Officers decline to accept such vacant Office the following process shall be utilized:~~

~~(e). 1. Mutual Agreement by any member of the Board to fill such vacancy~~

~~(f). 2. Appointment by President subject to Board of Director approval of any Regular Member who would otherwise be qualified to seek such Office in an open election~~

iii. ~~G. Such interim or temporary appointments shall be effective from the date of said action until the next regular elections held at the June General Membership~~

Meeting.

- iv. ~~H.~~ In the event any officer is unavailable-excused for a meeting, said Officer may delegate a temporary replacement or may have any other member of the Board of Directors give their respective report and/or perform the duties of said Office. More than 3 unexcused absences may be grounds for removal. Within one year. Said BOD member may delegate voting priviledges and responsibilities at BOD and GM Meetings.

~~**3.4 REMOVAL FROM OFFICE LOSS OF MEMBERSHIP**~~ ~~A. No Officer or Member of this Association shall be removed, Suspended from Office or Membership unless they are brought before either the a Disciplinary Committee or the Board of Directors and afforded the opportunity to present their version including any and all witnesses, and are advised in writing in advance of the specific nature of the conduct charged which h~~ ~~resulted in the institution of such attempt to remove.~~

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C. 4.0 FINANCE

1. ~~4.1 FISCAL YEAR~~ - The fiscal year of this Association shall begin on the first day of July and end on the ~~thirtieth~~ 30th day of June.
2. ~~4.2 INCOME~~ - All monies deposited or received from any source by the Piscataway Soccer Club or any of its members or officers shall be turned over to the Treasurer as quickly as possible. *Anyone receiving any monies for Club, unless exempted from doing so by the Treasurer shall turn over such funds within Thirty (30) days of receipt thereof.*
3. ~~4.3 EXPENDITURES~~ - Expenditures of Club funds shall be limited to uniforms, equipment and supplies for both players and fields, awards or any other expenditures which are deemed appropriate by the board of Directors.
 - a. ~~A.~~ Expenditures of less than One Thousand (\$~~100.00~~\$1,000) Dollars may be authorized by any member of the Board of Directors and approved by the Treasurer.
 - b. ~~B.~~ *All expenditures of Club funds in excess of One Hundred (\$100.00) Dollars shall be approved by the Board of Directors.*
 - c. ~~C.~~ *All expenditures exceeding ~~One Hundred~~ Ten Thousand Dollars(\$10,000.00) shall require the signature of the Treasurer and one other designated member of the Board of Directors.*
 - d. ~~D.~~ *Expenditures of Funds by individuals on behalf of the Club shall be reimbursed only upon presentation of appropriate documentation.*
 - e. ~~E.~~ *Vendor expenses in excess of Ten ~~Hundred~~Thousand Dollars (\$10,000.00) Dollars must be invoiced.*
 - f. ~~F.~~ Expenditures of any amount, for any purpose sanctioned by the Board of Directors may be authorized in advance by the utilization of a Line Item Budget approved by the Board of Directors with the Total Expenditure not to exceed the Total Budget Approved but the party or parties responsible for such having the right to adjust individual Line Item Amounts.
 - g. ~~G.~~ *Expenditures for Referee Fees will be subject to the Team Coaches shall account receiving same submitting to the Treasurer, a Seasonal Report together with copies of canceled for checks or receipt for cash ~~received~~ paid for such expenses for referee fees.*
 - h. *No expenditure shall violate rules applicable to non-profit organizations or potentially jeopardize the non-profit status of this organization. All expenditures shall be receipted*



with reasonable documentation or notations supporting the purpose of the expenditure. Expenditures from any fund raising or donations by either the Instructional or Traveling Leagues or by any team, shall not be treated differently than expenditures from funds generated through registration fees.

- i. Any officer, or member of the board of directors, or member of this organization that retains money belonging to the organization, authorizes, expends, spends, deducts, sets off against or withdraws from the accounts of the organization, or who fails to deposit into the accounts of the organization, or who fails to properly collect a fee for registration or other service or benefit, shall be personally liable to the organization for such amounts, together with statutory interest and reasonable counsel fees and costs that may be incurred by the club in collecting such amounts.

j. **5.0 FUND RAISING AND AWARDS Expenditures**

- i. ~~5.1~~ All Fund Raisers, whether individual League, team or Club, must be approved by the Board of Directors prior to the beginning of such event.
- ii. ~~5.2~~ All PSC funded Awards, whether individual, team or Club, must be approved by the Board of Directors prior to the ordering, purchase or distribution of same.

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D. 6.0 STANDING COMMITTEES – The chairperson of each committee shall acknowledge as necessary for each committee member when he or she has satisfied the Volunteer Requirement as a result of work performed on that committee.


1. ~~6.1~~ **REGISTRATION COMMITTEE** - A Registration Committee may be established by the Registrar to assist him/her in the performance of the duties of said Office, as he/she deems appropriate.
2. ~~6.2~~ **FUND RAISING COMMITTEE**
 - a. ~~A-~~ A Fund Raising Committee shall be appointed on a ~~seasonal~~ **yearly** basis by the President as stated in Article V of this Constitution and By-laws.
 - b. ~~B-~~ This Committee shall determine and recommend to the Board of Directors the source of such fund raising, which will be required of the members of the Club.
 - c. ~~C-~~ The Committee shall further recommend the type of award, when appropriate, which will be granted to the members of the Club who fulfill their fund raising obligation and are classified as Players in Good Standing.
 - d. ~~D-~~ This Committee shall further monitor the fund raiser and obtain any and all material or equipment to implement said fundraiser, including but not limited to any and all Township, County, State or Federal Licenses or Permits required for such fundraiser.
 - e. ~~E-~~ This Committee shall receive all funds raised as a result of such fund raisers, and shall turn over, within thirty (30) Days to the Treasurer, all funds received, together with a financial report of such efforts indicating which members have satisfied the fund raising requirement..
3. ~~6.3~~ **NOMINATING COMMITTEE** - There shall be a Nominating Committee consisting of ~~five~~ **three** Regular Members of the Club. ~~Two members shall be appointed by each one of the League Vice Presidents and, one member shall be appointed by the President, who shall serve as the Chairman~~ person of the committee. This shall be done ~~no less than one month prior to the June General Membership Meeting~~ by the end of March in years when the June Membership Meeting will have elections as set forth in ARTICLE VII. B. 5.



- a. *The Nominating Committee shall receive all applications for prospective Candidates for Office which may be filed either in writing or verbally. The Committee shall review same and determine the applicants eligibility for Office as outlined in the Constitution and By-Laws. Upon determining eligibility the Nominating Committee shall turn over all approved applications to the Club Parliamentarian who will prepare ballots for election.*
- b. *Members of the Nominating Committee may **not** seek Elected Office., however should they be elected to an Office they must resign from the Nominating Committee in order to do so.*
- c. *The Nominating Committee shall not endorse any specific Candidate, and will refrain from any public statements. other than outlining the Candidates qualifications should a candidate for Office be unable to attend the June General Membership Meeting at which elections are held.*

~~4. **6.4 PICNIC COMMITTEE** A Committee composed of a Chairman, appointed by the President, and one Regular Member from each team shall plan and develop on a yearly basis, a Picnic at the end of the Spring Season.~~




6.5 DISCIPLINE/GRIEVANCE COMMITTEE - A committee composed of a Chairman, appointed by the President, and four (4) Members of the Club, chosen by the Board of Directors from a cross Section of Club Membership shall convene to hear such Protests,  complaints, grievances, and recommended Disciplinary actions against any member of the Board of Directors or the Club received by the Board of Directors. Said Committee shall be appointed on a yearly basis. In addition to any penalties **that** may be assessed by any Affiliate Association this Club has the right to hear Grievances, Concerns and convene Disciplinary Action against any Member, Player or Officer. ~~No Player, Member or Officer of this Association shall be Reprimanded, Suspended or Removed from such Standing unless they are offered the right to a hearing by The Grievance and Discipline Committee, which shall~~ **Receive any and all such complaints and proceed in accord with Article VII - H. 1. and H. 2.** the procedure set forth below:

B. Forward copies of same to the accused

C. Determine a date and convene a hearing of such matters and announce same to complainant and accused



D. Committee shall ~~hear~~ any and all parties having direct knowledge of incident.

 **i. Information from Person(s) not appearing at said hearing, received subsequent to hearing, shall not be considered and not be grounds for reconsideration of the decision. However, willful and unexcused failure to appear at a hearing as a witness and refusal to provide an affidavit, may be grounds for discipline against such member.**

2. Person(s) unable to attend may submit written report of their observations, however the credibility and weight given to same will be determined by the Committee.

ii. The Committee may issue interim orders concerning procedures, disclosure and scheduling prior to or during any hearing.



E. Committee shall recommend to the Board of Directors any and all actions they deem appropriate.

- iii. The committee shall consider not only the resolution of the complaint between the parties, but also the effect that any conduct revealed in the investigation may have on the club as a whole.*

F. The Board of Directors shall have the right to accept, or modify Committee findings and recommendations as same relates to the penalty only; but will not have the authority to reject any finding of innocence or guilt.

G. Should additional information become available which should cast doubt on Committee findings or recommendations the Board of Directors shall refer the matter back to the Committee for reconsideration.

b. In emergency situations whereby the majority of the Board of Directors deems it appropriate to take emergency action they may vote to temporarily suspend any Member, Player or Officer from participation with the Club until such time as the Grievance Disciplinary Committee may hear the matter.

a. B. Grounds for Complaints - Only violations of the Constitution and By-Laws of the Piscataway Soccer Club, its rules, duties and regulations, misapplication of these laws and the laws of any Affiliate Association if applicable to the case at hand, or any issue or matter of concern which may have a detrimental impact on the potential to fulfill the stated purpose of this Club shall be a proper subject to consider for a complaint.

b. Non-Disclosure Pending Final Outcome - Neither shall the accused nor the complainant publicly disclose the allegations of a pending formal complaint. Parents of players are considered part of the public. This shall not preclude any party to inquire of any person, knowledge of facts being investigated in a grievance. Players and parents shall not be rallied in support or opposition to any pending grievance.

c. Publication of Final Formal Grievances - The results of all "Formal Complaints" shall be published in the Club Newsletter and website. No youth player's name shall be published.

d. Informal Dispute Resolution Procedure – Without limiting any member's right to directly file a formal grievance or to contact police in the event of a criminal act, an aggrieved members shall follow this procedure to standardize and expedite Informal Dispute Resolution:

- i. Walk Away** – Avoid becoming involved in a dispute by first removing yourself from the situation and allowing time for everyone to calm down.
- ii. S.A.G.E. Representative** – Every team should have at least one trained Set A Good Example (S.A.G.E.) representative present at every game. If a S.A.G.E. Representative has not stepped forward, ask publicly if a S.A.G.E. representative is present and work with the S,A,G,E. Representative to resolve the dispute. S.A.G.E. Representatives shall promptly report all disputes and/or resolutions to the Board of Directors.
- iii. Report Conduct to Referee** – All referees have the power to discipline players, coaches or spectators. This power includes, but is not limited to ejecting

any disruptive person from the field.

- iv. **Coaches & Club Officials** - If the referee is not licensed or the conduct is not at a game, then seek a conference with both team's coaches and/or any club officers that may be present. The coaches and club officers shall support the referees and attempt to resolve the dispute under the inherent powers granted to the referee of a game, or shall otherwise seek to restore calm and maintain safety as their primary concern..
- v. **Informal Notice to Club Authorities** – Whether or not resolved, any member has the right to notify club authorities in the event of a dispute or other circumstances that they feel should be brought to the club's attention:
 - (a). **Referee Coordinator** – Should be notified about poor calls, lack of training or intimidation of referees or other situations involving referees
 - (b). **League Head Coach** – Should be notified about disputes between coaches or the conduct of any coach at any club sanctioned event that violates the "[Coaches Code of Conduct](#)" ([ARTICLE VII. F. 6.](#)).
 - (c). **League Vice President** – May be notified about conduct of any club member, guest or coach at any sanctioned event for that league that violates the applicable Code of Conduct, Constitution, By-law, or other law of the Club.
 - (d). **Discipline/Grievance Committee Chairperson** - May be notified about conduct of any club member, guest or coach that violates the Constitution, By-laws, applicable Code of Conduct or other law of the Club.

e. **9.2 Formal Grievance, and Appeal Procedure**

- i. **Written Complaint - A.** ~~The Board of Directors shall deal with all protests, grievances or disciplinary complaints arising out of the Piscataway Soccer Club. Formal grievances or protests shall commence by a complaint setting forth grounds be in writing or by e-mail, typed or printed in triplicate, and submitted to the Secretary of the Board or any member of the Board of Directors.. ([Article VII. D. 5 - 6.5](#))~~
- ii. **C. Who May File** - Any regular member or active past member of the Club in "Good Standing" shall have the right to lodge a grievance with the Board of Directors by filing a written complaint.
- iii. **Notification of Complaint** - When the Secretary or any Board member receives said complaint or grievance, he/she shall, within seven (7) days notify the President of the Club who will notify the Grievance Committee to hear such complaint. The Grievance Committee shall distribute a copy of the complaint to the entire Board of Directors and to the accused.
- iv. **D. Informal Meeting** - The Grievance Committee shall, within ten (10) days of receipt of said complaint, convene an informal meeting with the grievant Accused and the Complainant. ~~source of the grievance as well as all persons having knowledge of same. E.~~ The Committee shall afford the grievant accused and the source of the grievance complainant the opportunity to discuss the matter informally in an attempt to resolve same. The committee may reject any resolution that is not in the best interests of the Club or sets an undesirable precedent.
- v. **F. Hearing** - Failing resolution, the committee shall within 30 days after the

informal meeting, hear and weigh all information given to them by any individual having knowledge of same and conduct additional investigations where warranted, and review the Constitution and By-Laws.

- (a). The Committee may conduct investigations prior to and outside of the Hearing. The results of such investigations shall be disclosed to all parties.
 - (b). *Committee shall hear any and all parties having direct knowledge of incident*
 - (c). The committee may limit:
 - (1). the subject matter of witnesses that are not relevant, used only as character witnesses or are expected to testify to repetitive subject matter
 - (2). length of time for presentation and
 - (3). quantity of witnesses.
 - (d). *Person(s) unable to attend may submit written report of their observations. However the credibility and weight given to same will be determined by the Committee*
 - (e). A regular member that is requested by a party or the committee to appear as a witness may be excused upon good cause shown. An excused witness who otherwise cooperates with the committee shall not be subjected to discipline for failing to appear. Willful and unexcused failure to appear at a hearing as a witness and refusal to provide an affidavit may be grounds for discipline against such member.
 - (f). ~~I-~~ *Information from Person(s) not appearing at said hearing and received subsequent to the hearing, shall not be considered and not be grounds for reconsideration of the decision .*
 - (g). The committee may hold hearings that are closed to non-parties.
 - (h). No player or minor may be called as a witness without the express written consent of the parent or legal guardian.
 - (i). The Committee may issue interim orders concerning procedures, disclosure and scheduling prior to ~~beginning~~ during any hearing.
- vi. **G. Decision** - Within ten (10) days of completion of such investigations and hearing, the Committee shall submit a written report to the Secretary of the Board of Directors, with copies to the parties, setting forth any and all justifications for their decisions and recommendations.
- (a). *Committee shall recommend to the Board of Directors any and all actions they deem appropriate.*
 - (b). *The committee shall consider not only the resolution of the complaint between the parties, but also the effect that any conduct revealed in the investigation may have on the club as a whole.*
 - (c). ~~H-~~ *Decisions of the Grievance Committee shall be final and binding on all parties except where same are within the jurisdiction of the appeal process of the Affiliate Association.*
 - (d). **J.** Any penalties or sanctions recommended by the Grievance Committee shall be implemented immediately and the affected party shall serve such penalty or sanction (including suspensions) during any appeal process.
- vii. ~~I. Appeal-~~ *The Board of Directors shall have the right to accept or modify*

Committee findings and recommendations as same relates to the penalty only; but will not have the authority to reject any finding of innocence or guilt.

(a). **Time Period** - Within ten (10) days of the Decision, any penalty or sanction imposed is subject to appeal to the Board of Directors on the limited grounds of being too extreme or excessive.

viii. **Reconsideration** - Should additional information become available which should cast doubt on Committee findings or recommendations, the Board of Directors shall refer the matter back to the Committee for reconsideration.

2. 6.6 TRAVEL ACTION (TRYOUT) COMMITTEE (TAC) PLAYER EVALUATION

COMMITTEE - A The Player Evaluation Committee shall be composed of a Chairman person, appointed by the President and a minimum of Five (5) and a maximum of Nine (9) members, chosen by the ~~Traveling Vice~~ President and the Committee Chairman person, subject to the approval of the Board of Directors; ~~from the Competitive Board of Coaches~~; The PE Committee shall administer the Guidelines for Player Evaluations and ~~Traveling Tryouts~~ and Team Selections, in addition to any other membership duties required by the Constitution and By-Laws. Committee shall submit recommendations on the number of teams for each Division and approve Placement Request of Competitive Teams

a. **Player Evaluations** - All players aged 87 and above shall be evaluated by the Player Evaluation Committee as a condition of placement on any Instructional or Traveling Team

i. Evaluations shall be conducted as set forward by the PEC.

b. **Team Creation and Player Assignment** – After the evaluations process is complete, the PE Committee shall create the teams as set forth by the PEC.

c. ~~1.~~ **Rights and Duties of the Committee:** – Said Committee shall have the right to:

i. **Set Scoring and Evaluation Systems.** – The rules, methods and procedures for scoring and evaluation are created by the Player Evaluation Committee and approved by the Board of Directors ~~and submitted to the Traveling League Board of Coaches for their input and to the Board of Directors for approval.~~

ii. **Scheduling** - Set the date for evaluations of players by division and make-up dates to be approved by the Board of Directors

iii. **Attend Board Meetings** - Attend any and all Board of Director, ~~Board of Coaches~~ or Membership Meetings and express their point of view on any of the above-specified subjects

iv. ~~a.~~ **Recommend Which Division has Open Tryouts**

v. ~~b.~~ **Recommend nature and functions of Open Tryouts**

~~c.~~ **Recommend Scoring and Evaluations System** ~~2.~~ Said Committee shall submit same to the Competitive Board of Coaches for their Input, acceptance, modification or rejection, prior to submission to the Board of Directors for approval. ~~3.~~ Said Committee shall have the right to attend any and all Board of Director, ~~Board of Coaches~~ or Membership Meetings and express their point of view on any of the above specified subjects.

d. Once a player has been assigned to a team after the completion of the evaluation and Traveling League team selection process, that player may not be removed from that team without the consent of the parent or guardian except for serious misconduct. A player may be removed from a team as a result of a formal disciplinary action by the grievance

committee for insubordination, fighting, habitual absence or lateness or other serious misdeeds by the player that significantly interfere with the proper administration of the club or a team or otherwise jeopardize the health or safety of any person (Model Code of Conduct and SAGE apply). A player that is removed from a team by the discipline committee shall not be entitled to a refund. The spot on the team is for one seasonal year until the next tryout process and team selection.

3. ~~6.7~~ **TOURNAMENT COMMITTEE**

- a. ~~1.~~ The President, subject to the Board of Directors approval shall appoint a Chairman of the Tournament Committee on an annual basis.
- b. ~~2.~~ The Chairman of the Tournament Committee shall appoint various Sub Committee Chairperson(s) to coordinate the various functions and duties which must be performed to hold the Tournament.
- c. ~~3.~~ The Tournament Committee shall prepare and submit for Board of Director approval an Annual Budget. The Committee shall have the right to transfer funds from individual Line items for purpose of funding other line items but does not have the authority to exceed the Total approved budget.
- d. ~~4.~~ The Tournament Committee shall prepare and distribute invitations, Rules of Play Game Schedules etc. to any and all interested parties.
- e. ~~5.~~ Subject to Board of Director approval the Tournament Committee shall establish the date of said Tournament.
 - i. The Tournament will be designed to be a fund raising event for the Traveling League. Profit Distribution: 25% to Long Term Projects, 50% to the Traveling League, 25% towards coordinator's travel teams, to be spent on Soccer approved activities or items as deemed by the BOD, monies must be spent by the next Fall Tournament.

B. ~~6.8~~ TEMPORARY COMMITTEES - The President may appoint any and all Temporary Committees which the Board of Directors deems appropriate to complete and fulfill the expressed purpose of the Club as set forth in the Constitution and By-Laws as such need may arise

C. ~~7.0 TEAMS~~ ~~7.1 COACHES~~ - All persons seeking to coach any PSC team or assume a League Head Coach position shall agree to a criminal background check. The information obtained in the check shall not be disclosed to third parties or to the membership or public. The information will be held in strict confidence by the Board of Directors and their authorized designees to evaluate, in their sole discretion, whether any convictions for crimes or misdemeanors create an unreasonable risk to the health or safety of youth players.

1. **COACHING LICENSE** - Team Head Coaches and Team Assistant Coaches shall obtain a minimum National or State License prior to the start of their second (2nd) season (either Spring or Fall) of coaching, unless the Affiliate Association in which such person coaches, has stricter requirements. The club shall reimburse the cost of any fees incurred by a Team Head Coach or Team Assistant Coach in obtaining any National or State Soccer Coaching License. The license required shall be determined by the age of the youth players being coached:
 - a. **Players under 11 years of age** - "F" Level Coaching License
 - b. **Players 11 – 19 years of age** - "E" Level Coaching License

A. ~~TRAVELING AND INSTRUCTIONAL TEAM LEAGUE HEAD COACHES~~

- c. ~~1. The Traveling and Instructional Team League Head Coaches shall be a volunteers~~

appointed by the respective League Vice President and the Club Head Coach and approved by the Board of Directors, on an Annual Seasonal basis. Said Coach shall serve in said capacity during the course of the Season unless:

- i. ~~Removed, without cause, by a two-thirds vote of the Board of Directors and the consent of the Traveling League Vice President.~~
 - ii. ~~Removed with cause for grounds set forth in a formal Grievance, or Complaint. Prior to withdrawal of such appointment, a hearing shall be conducted by the Board of Directors in which the Coach, all parties involved, members of the Team in question or their respective parent or guardian shall have the right to be heard and voice their opinion. Team head Coaches shall be removed from such capacity during a season only for conduct which is deemed to be a serious detriment to the expressed purpose of the Club.~~
- d. ~~2. The Competitive Team League Head Coaches shall obtain have attained a minimum National or State License "F E" Level within the First Season (either Spring or Fall) for which they accept such responsibility, or as prescribed by the Affiliate League Rules of Play.~~
 - e. ~~The League Head Coaches 3. The Competitive Team Head Coach shall select assist in the selection of his/her players for Traveling League teams according to the Current Rules and Guidelines approved by the Traveling Action PE Committee (Tryout Committee), Board of Coaches and Board of Directors. The Instructional League Head Coach shall confirm and assist the registrar Instructional League Vice Presidents in the placement of players on Instructional League teams. 4. The Competitive Team Head Coach shall select an Assistant Coaches, subject to approval of Board of Directors; Team Manager, and/or any other team parent or guardian whose assistance might be required to manage the team or whose participation might be required on the Committees set forth in this Constitution and By-Laws.~~
 - f. ~~5. The Team League Head Coaches shall attend, or send a designated representative; to all Board of Coaches Meetings, Combined Board of Coaches Meetings, and attend or send a designated representative to Committee Meetings, and General Membership Meetings; as required and specified in this Constitution and By-Laws. Failure to do so may be justification for removal by the Board of Directors.~~
 - g. ~~The League Head Coaches shall coordinate the training of players and licensing of coaches and shall recommend such additional training for any coach as they deem appropriate within their respective leagues.~~
 - h. ~~The League Head Coaches shall act as mediator between coaches and between coaches and members when informal disputes arise.~~

~~The Head Coaches shall work with each other and their respective Team Head Coaches to evaluate players and assist in the smooth and proper placement of players on Instructional and Traveling teams.~~

2. ~~B. INSTRUCTIONAL TEAM HEAD COACH~~ **TEAM HEAD COACHES FOR INSTRUCTIONAL LEAGUE**

- a. ~~1. The Instructional Team Head Coaches shall be a volunteers appointed by the Instructional respective Vice Presidents and approved by the Board of Directors for the seasonal year.. Said Coach shall serve in such capacity unless removed as a result of a formal Grievance Procedure or by a two-thirds (2/3) vote of the Board of Directors. Prior~~

to withdrawal of such appointment, a hearing shall be conducted by the Board of Directors in which the Coach, all parties involved, members of the team in question or their respective parent or guardian shall have the right to be heard and voice their opinion. The Instructional Team Head Coach shall be removed from such capacity during the season only for conduct which is deemed to be a serious detriment to the expressed purpose of the Club.

2. The Instructional Team Head Coach shall obtain; prior to the start of his/her second season (either Fall or Spring) of Coaching; a minimum of an "F" Level State License issued by NJSYSA.

- b. ~~3.~~ The Instructional Team Head Coaches shall select; Assistant Coaches, subject to qualification and the approval of the Board of Directors by the Instructional/respective Vice Presidents;*
- c. Instructional Team Head Coaches may also select a Team Manager or Team Contact, and/or any other Team parent or guardian whose assistance might be required to manage the team or whose participation might be required on Committees set forth in this Constitution and By-Laws.*
- d. ~~4.~~ The All Instructional Team Head Coaches shall attend, or send a designated representative to all Board of Coaches, Combined Board of Coaches, Committee, General Membership Meetings and their respective league coach meetings as required and specified in this Constitution and By-Laws. Failure to do so may be justification for removal by direct action of the Board of Directors.*

TEAM HEAD COACHES FOR TRAVELING LEAGUE

- e. Traveling Team Head Coaches shall be volunteers appointed by the Traveling Vice President and approved by the Board of Directors on an annual basis.*
- f. Traveling Team Head Coaches shall select his/her team according to the Current Rules and Guidelines approved by the Traveling Action Committee (Tryout Committee), Board of Coaches and Board of Directors.*
- g. Traveling Team Head Coaches shall select Assistant Coaches, subject to qualification and approval by the Vice President of the Traveling League;*
- h. Traveling Team Head Coaches may also select a Team Manager or Team Contact, and/or any other team parent or guardian whose assistance might be required to manage the team or whose participation might be required on the Committees set forth in this Constitution and By Laws.*
- i. All Traveling Team Head Coaches shall attend, or send a designated representative; to all Board of Coaches Meetings, Combined Board of Coaches Meetings, Committee Meetings, and General Membership Meetings; as required and specified in this Constitution and By Laws. Failure to do so may be justification for removal by the Board of Directors.*


3. ~~C.~~ ASSISTANT COACHES FOR TRAVELING AND INSTRUCTIONAL LEAGUES DIVISIONS:

- a. ~~F.~~ The Assistant Coach shall be a volunteer appointed by the Team Head Coach, subject to approval by the Board of Directors, and shall perform such duties as may be designated by the Team Head Coach and to generally assist the Team Head Coach in*

performing his/her duties. A minimum of an F License is required, and must be obtained with one year.

- b. ~~2.~~ The Assistant Coach shall carry out any and all duties of the Team **Head** Coach in his/her absence.
- c. ~~3.~~ Assistant Coaches shall be required to obtain the same minimum National/State License Level and do so within the same time frames as specified and required for the ~~ir~~ **respective League and Division Team Head** Coach.

4. **CODE OF CONDUCT FOR COACHES** – All persons acting in any capacity as a assistant coach, team manager or team contact shall be bound by this Code of Conduct in every encounter with any PSC member and in any meeting, practice, game, tournament or Affiliate Association sanctioned game. In the event this Code of Conduct is contradicted by weaker rules or in the absence of similar rules, this code of conduct shall apply and supercede.

- a. Play every player at least half the game, look for chances to balance playing times, unless for disciplinary reasons, as circumstances of the game allow. –U13 and up may decrease any players playing time to one fourth of the game.
-  b. Know the rules of the game, and teach them to your team.
- c. Show courtesy as you expect courtesy.
- d. Treat the players as your own kids.
- e. Play the game competitively, but not abusively! Never degrade a player. Never threaten to cut a player or use other negative forms of motivation.
- f. Do not run up the game scores.
- g. Look out for both the physical and mental well-being of your team.
- h. Be calm & accept the referee's calls.
- i. You are the leader of the team. Set a good example & high standards.
- j. Do not swear or make loud offensive remarks to anyone on the field.
- k. Communicate with team parents often. Do not discuss a problem or concern with a player in front of other players or parents.
- l. Be positive, avoid public confrontations with referees, parents or opponents.
- m. Teach your players good skills, or use someone (trainer) who can.
- n. Be firm & fair with parents, but don't tolerate abusive or bad comments.
- o. Delegate jobs & encourage involvement.
- p. Provide good guidelines for parents.
- q. Settle any disputes off the field and after the game (by telephone).
- r. U12 and under 50% minimum playing time per player per game is required. U13 and up 25% minimum playing time per player per game is required.

D. 8.0 RULES OF PLAY - The Board of Directors, in conjunction with the **recommendations of the Vice Presidents, League Head Coaches and Referee-Coordinator, Individual Boards of Coaches, and the Combined Board of Coaches,** shall **approve and cause the Public Information Officer to** publish (or duplicate) Rules of Play as prescribed by FIFA and/or modified by the Affiliate Association or the Instructional **League** of the Club. Such Rules of Play shall be separate and apart from the Constitution and By-Laws and may be amended, modified or added to by a majority vote of the Board of Directors, except where such change has not been accepted by the Affiliate Associations. No Rule of Play shall be adopted which is contrary to the Constitution and By-Laws which supersede Rules of Play.



9.0 DISCIPLINARY AUTHORITY AND GRIEVANCE PROCEDURE

9.1 AUTHORITY OF BOARD OF DIRECTORS

A. The Board of Directors shall have the right and authority to suspend, bar completely, or otherwise discipline any player, coach, team assistant, *parent or other member, or League Officer*, from any member team.

B. No sanctions shall be imposed by the Club prior to affording the member, player, coach or other party, the right to be heard; this provision shall not detract from the right of an Affiliate Association to impose sanctions in accordance with their Constitution and By-



DISPUTE RESOLUTION PROCEDURE—without limiting any member’s right to directly file a formal grievance or to contact police in the event of a criminal act, an aggrieved members shall follow this procedure to standardize and expedite Dispute Resolution:

Walk Away—Avoid becoming involved in a dispute by first removing yourself from the situation and allowing time for everyone to calm down.

S.A.G.E. Representative—Every team should have at least one trained Set A Good Example (S.A.G.E.) representative present at every game. If a S.A.G.E. Representative has not stepped forward, ask publicly if a S.A.G.E. representative is present and work with the S,A,G,E. Representative to resolve the dispute. S.A.G.E. Representatives shall promptly report all disputes and/or resolutions to the Board of Directors.

Report Conduct to Referee—All referees have the power to discipline players, coaches or spectators. This power includes, but is not limited to ejecting any disruptive person from the field.

Coaches & Club Officials—If the referee is not licensed or the conduct is not at a game, then seek a conference with both team’s coaches and/or any club officers that may be present. The coaches and club officers shall support the referees and attempt to resolve the dispute under the inherent powers granted to the referee of a game, or shall otherwise seek to restore calm and maintain safety as their primary concern.

Informal Notice to Club Authorities—whether or not resolved, any member has the right to notify club authorities in the event of a dispute or other circumstances that they feel should be brought to the club’s attention:

Referee Coordinator—should be notified about poor calls, lack of training or intimidation of referees or other situations involving referees

League Head Coach—should be notified about disputes between coaches or the conduct of any coach at any club sanctioned event that violates the “[Coaches Code of](#)

Conduct” (ARTICLE VII. F. 6.)

League Vice President – may be notified about conduct of any club member, guest or coach at any sanctioned event for that league that violates the applicable Code of Conduct.

Discipline/Grievance Committee Chairperson – may be notified about conduct of any club member, guest or coach that violates the applicable Code of Conduct.

Formal Complaints

Game Protests

Traveling Teams must follow the Affiliate Organization’s procedure.

Instructional Teams must file game protests within 7 days of the protested game. Only the official coach of an Instructional team that possesses a valid coaching license may file a protest. Protests shall be filed with either the Instructional Head Coach or either of the Instructional Vice Presidents all of whom shall attempt to resolve the matter. If it can not be resolved within 7 days the matter shall be submitted to the Grievance/Discipline Committee as set forth in Article VII. D. 5

Grievances – any member that has not consented to another form of resolution may file a Formal Grievance with the Discipline/Grievance Committee by following the procedures set forth in Article VII. D. 5 and Article VII. H.

9.2 FORMAL PROTESTS, GRIEVANCES AND APPEALS

A. The Board of Directors shall deal with all protests, grievances or disciplinary complaints arising out of the Piscataway Soccer Club. ~~The complainant~~ Protests shall ~~commence a complaint~~ be in writing or by e-mail, typed or printed in triplicate, and submitted to the Secretary of the Board or any member of the Board of Directors. ~~The complaint~~ Protests shall then be passed on to the Grievance Committee. (Article VII. D. 5 6.5)

B. Only violations of the Constitution and By-Laws of the Piscataway Soccer Club, its rules and regulations, misapplication of these laws ~~and the laws of any Affiliate Association if applicable to the case at hand~~, or any issue or matter of concern which may have a detrimental impact on the potential to fulfill the stated purpose of this Club shall be a proper subject to consider for protest.

C. Any regular member of the Club shall have the right to lodge a complaint or grievance with the Board of Directors. When the Secretary or any Board member receives said complaint or grievance, he/she shall, within seven (7) days notify the President of the Club who will notify the Grievance Committee to hear such complaint or grievance.

D. The Grievance Committee shall, within ten (10) days of receipt of said grievance or complaint, convene an informal meeting with the grievant ~~accused~~ and the Complainant, source of the grievance as well as all persons having knowledge of same.

E. The Committee shall afford the grievant ~~accused~~ and the source of the grievance ~~complainant~~ the opportunity to discuss the matter informally in an attempt to resolve same.

F. Failing such mutual resolution, the committee shall within 30 days after the informal meeting, hear and weigh all information given to them by any individual having knowledge of same and conduct additional investigations where warranted, and review the Constitution and By Laws.

~~The committee may hold hearings that are closed to non-parties.~~

A regular member that is requested by a party or the committee to appear as a witness may be excused upon good cause shown. An excused witness who otherwise cooperates with the committee shall not be subjected to discipline for failing to appear.

No player may be called as a witness without the express consent of the parent or legal guardian.

G. Within ten (10) days of completion of such investigation(s) and hearing(s) the Committee shall submit a written report to the Secretary of the Board of Directors, with copies to the parties, setting forth any and all justifications for their decisions and recommendations.

H. *Decisions of the Grievance Committee shall be final and binding on all parties except where same are within the jurisdiction of the appeal process of the Affiliate Association.*

I. *While Decisions of Grievance Committee are not subject to appeal, any penalty or sanction imposed is subject to appeal to the Board of Directors on the limited grounds of being too extreme or excessive.*

J. Any penalties or sanctions recommended by the Grievance Committee shall be implemented immediately and the affected party shall serve such penalty or sanction (including suspensions) during any appeal process.

~~Neither shall the accused nor the complainant publicly disclose the allegations of a pending grievance. Parents of players are considered part of the public. This shall not preclude any party to inquire of any person, knowledge of facts being investigated in a grievance. Players and parents shall not be rallied in support or opposition to any pending grievance.~~

~~The results of all Formal Complaints shall be published in the Club Newsletter. No player's name shall be published.~~

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E. 10.0 MEETINGS

1. 10.1 GENERAL MEMBERSHIP MEETINGS

- a. ~~A-~~ There shall be a minimum of Four General Membership Meetings per calendar year, which shall be convened as follows:
 - i. ~~1-~~ **Pre-Fall Season** - *in proximity to start of Fall Season*
 - ii. ~~2-~~ **Post-Fall Season** - *in proximity of date of final game of Fall*
 - iii. ~~3-~~ **Pre-Spring Season** - *in proximity to start of Season*
 - iv. ~~4-~~ **June Membership and Elections** - *in proximity of Final Game of the Spring Season*
- b. ~~B-~~ These meetings shall be called by the President and Board of Directors, with notice of such meetings being mailed to the Regular Membership by the Secretary at least ten days prior to said meeting.
- c. ~~C-~~ As part of the General Membership Meeting for the Start of Each Season the Respective **Division League** Vice Presidents shall issue a written report and go over same setting forth any changes in past or current rules, etc. and also setting forth specific concerns on Parental/Spectator behavior. Failure to attend said meeting shall not be deemed a defense to violating any of the provisions of the State, League, Club Constitution and By-Laws, Rules of Play or other guidelines established by the State, League or Club.
- d. ~~D-~~ Each Team whether **Traveling** or Instructional must be represented either by the Team **Head** Coach, Assistant Coach, Team Manager or a Parent or Guardian designated to represent their respective Team at all General Membership Meeting. Failure to have a duly authorized representative by any Team may subject that Team to disciplinary action at the discretion of the board of directors.
- e. ~~Voting~~ ~~Each Regular Member present is entitled to cast one vote per qualified player.~~
 - i. ~~A Qualified Player is each registered player of that parent or guardian that is or was registered in either League in the most recent season. (Duplicated)~~
 - ii. ~~A Regular Member May Vote by Proxy by:~~
 - (a). ~~Obtaining a proxy form from the Secretary of the Board of Directors~~
 - (b). ~~Causing the proxy form to be signed and dated by the both the regular member granting the proxy and the regular member exercising the proxy.~~
 - (c). ~~Delivering the signed and dated proxy form to the Secretary of the Board of Directors at least three (3) days prior to the scheduled General Membership Meeting for which the proxy is to be used.~~
 - (d). ~~Receiving from the Secretary of the Board of Directors said proxy signed by the Secretary of the Board of Directors indicating the valid date for the proxy and the number of votes entitled to be cast~~
 - (e). ~~The Regular Member designated in a proxy form must be present at the meeting for which the proxy is valid and must present the completed proxy form to the Secretary of the Board of Directors prior to voting the proxy. In addition to the votes/ballots the Regular Member may be entitled to under their own membership, one vote/ballot shall be issued for each vote on the proxy.~~
 - (f). ~~As long as each proxy is valid, a Regular Member may exercise more than one proxy at any General Membership Meeting.~~
 - iii. ~~Limitations on Proxy Voting~~
 - (a). ~~A proxy is only valid for the scheduled General Membership Meeting~~

stated on the proxy, or if that meeting is re-scheduled, the re-scheduled date of said meeting.

(b).— A proxy may be revoked by the Member that issued the proxy by appearing in person before the Secretary of the Board of Directors at least one day prior to the date that the proxy is valid for or by appearing in person prior to the commencement of any vote at the meeting that the proxy was intended for and making the Secretary of the Board of Directors aware of the desire to revoke the proxy.

iv. **Quorums**— Each vote that a Regular member is entitled to make is considered a “person” for the purpose of establishing a quorum. A valid proxy presented at a General Membership Meeting constitutes the appearance of one person for each vote entitled to be cast with the proxy.

2. **10.2 BOARD OF DIRECTORS MEETINGS**

- a. ~~A.~~ The Board of Directors shall meet a minimum of three times per season.
- b. ~~B.~~ Said meetings shall be called by any member of the Board of Directors. Such call may be based on subject matter brought to the attention of said Board member by a Coach, Regular Member or other person.

3. **10.3 BOARD OF COACHES MEETINGS**

- a. ~~A.~~ The Board of Coaches and the combined Board of Coaches shall meet on a regular basis, as outlined in this Constitution and By-Laws Article VII, Section 2.3 A and B respectively B. 4. a. and b.
- b. ~~B.~~ Said meetings shall be called by the respective league vice-presidents or at the request of any member of the Board of Coaches.

4. **10.4 COMMITTEE MEETINGS** - All committees shall meet as required and deemed appropriate by the Committee Chairman to fulfill their specific task and duties.

5. **11.0 RULES OF ORDER** - This Club shall be governed entirely by the Constitution and By-Laws herein enacted or hereafter amended. In any matter not included in this Constitution and By-Laws of the Club, the matter shall be determined by a majority vote of the General membership. Roberts Rules of Parliamentary Procedure shall govern this Association in all cases in which they are applicable and in which they are not in conflict with these Constitutions and By-Laws of Affiliate Associations are expressly limited to rules of play required for such affiliation membership.

6. **12.0 QUORUMS** - A Quorum shall be required to conduct business at any meeting and is satisfied considered present for;

- a. at any **General Membership Meetings**; - where at least Twenty Five (25) Regular Members and/or a Majority of all Club Teams have at least One (1) Member present.
 - i. Each vote that a Regular Member is entitled to cast at a General Membership Meeting, i.e. one for each Qualified Player of that membership, is counted as a distinct “Regular Member” for the purpose of establishing a quorum.
- b. **All Other Meetings** - except where such quorum is otherwise set by a specific provision of the Constitution and By-Laws of the Club, or in the case of either Boards or Committees, in which case a quorum shall constitute either in accordance with the Constitution and By-Laws or by where a majority of the members of said Board or Committee being are present at a regularly scheduled meeting.

7. **13.0 MAJORITY VOTE** - Except as otherwise provided by the Constitution and By-Laws of the Club, all matters or decisions of the Club, Membership, Boards or Committees shall be by majority vote of the members present.

8. **14.0 ORDER OF BUSINESS AT MEETINGS** - The following procedure will be the Order of Business under which meetings will be conducted:

a. ~~A.~~ **Board of Directors**

- i. ~~a.~~ Attendance
- ii. ~~b.~~ Concerns of Teams
- iii. ~~c.~~ Concerns of Members
- iv. ~~d.~~ Review of disputes over prior Minutes
- v. Unfinished Business
- vi. ~~e.~~ New Business
- vii. Report of Officers f.

b. ~~B.~~ **General Membership**

- i. ~~a.~~ Roll Call of Officers
- ii. ~~b.~~ Roll Call of Teams
- iii. ~~c.~~ Attendance
- iv. ~~d.~~ Reading of Minutes Previous General Membership Meeting
- v. ~~e.~~ f. Unfinished Business
- vi. ~~e.~~ g. New Business
 - (a). ~~1.~~ Amendments to By-Laws if Applicable
 - (b). ~~2.~~ Election of Officers if Applicable
 - (c). Report of Officers

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F. ~~15.0~~ **AMENDMENTS TO CONSTITUTION AND BY-LAWS** - This Constitution and By-Laws, having been duly and properly accepted by the General Membership of the Piscataway Soccer Club, in whole or in part may only be amended by a Two-Thirds (2/3) Vote of the Membership in accordance with the guidelines set forth below:

1. ~~A.~~ **AMENDMENTS TO EXISTING CONSTITUTION AND BY-LAWS:**

- a. ~~1.~~ This Constitution and By-Laws may only be amended at the June General Membership Meeting of each Year
- b. ~~2.~~ Each Year no later than April 15, the Parliamentarian shall cause a notice to be sent to all Regular Members in Good Standing setting forth the below requirements to amend the Constitution and By-Laws.
- c. ~~3.~~ Suggested amendments to the Constitution and By-Laws may be submitted by any Regular Member, Board of Coaches, or Committees, which are in Good Standing with the Club.
- d. ~~4.~~ Suggested amendments shall be submitted in writing to the Club Parliamentarian at least Forty-Five (45) days prior to the June General Membership Meeting.
- e. ~~5.~~ The Club Parliamentarian or the by-laws committee chair shall take all such suggested Amendments to the Constitution and By-Laws and write same into the format currently used by the Club Constitution and By-Laws.
- f. ~~6.~~ The Club shall review any and all Suggested Amendments to the Constitution and By-Laws and by majority vote submit a recommendation to the Membership on such amendments.
- g. ~~7.~~ The Club Parliamentarian or the by-laws committee chair shall prepare such suggestion for distribution to all Regular Members in Good Standing as follows:
 - i. ~~a.~~ Cite Current Constitution and By-Law Article or Section as same currently

appears underlining change

ii. ~~b.~~ Cite proposed Change

iii. ~~e.~~ If new provision cite Article or Section Number to appear and state NEW ARTICLE OR SUBSECTION.

h. Any and all such recommendations received by the Parliamentarian as above set forth shall be presented to the General Membership at the June General Membership Meeting at which time they will be approved or rejected.

2. ~~B.~~ **INTRODUCTION OF NEW ITEMS TO CONSTITUTION AND BY-LAWS:**

a. ~~+~~ The General Membership at any time may make a motion at any General Membership Meeting to amend the current Constitution and By-Laws to add something which is not currently included in the Constitution and By-Laws, provided they:

i. ~~a.~~ Cite the New area of concern to be included.

ii. ~~b.~~ Make Motion to include approved by majority vote of the members present

iii. ~~e.~~ Turn same over to Club Parliamentarian to prepare Amendment to By-Law to include such motion article

iv. ~~+~~ Submit same for approval by a Two-Thirds (2/3) majority approval at next Regular Membership Meeting after Notice of such intended vote as set forth above.

G. DEFINITIONS – To clarify the meanings of terms used in the Constitution and By-laws, the following are defined:

1. **Good Standing** – The status of “Good Standing” is attained by members who have:

a. **Registration Fees** - Paid player registration fees for at least one season in the current seasonal year or who have received a registration fee waiver and complied with its terms (ARTICLE IV A.); and

i. **Regular Members** – as defined in [ARTICLE VII A. 3. a.](#) must be in “good standing” for two (2) consecutive seasons.

b. **Fund Raising** - Fulfilled their obligations for fund raising or have received a waiver (ARTICLE V); and

c. **Volunteer** - Fulfilled their obligations for volunteer work or have received a waiver (ARTICLE VI); and

d. **Discipline** – Complied with the terms and conditions of any discipline and are not currently “suspended”.

e. **Other Requirements** – Have complied with whatever other requirements may be set forth in the Constitution and By-Laws.

2. **League** – Youth players are divided between two large groups called Leagues: one group that plays other teams from PSC called Instructional League; one group that plays other towns in the same Division and Flight called Traveling League.

3. **Season** – There are two seasons of about three months in length in each seasonal year: Fall Season and Spring Season

4. **Seasonal Year or Year**– Typically the Seasonal Year is like a school year that begins with the Fall Season and ends with the Spring Season. However, for purposes of membership qualifications, any 2 consecutive seasons is also considered a Seasonal Year as defined in [ARTICLE VII. A. 3. a.](#)

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SECTION III-

REPEAL OF PRIOR CONSTITUTION AND BY-LAWS

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~~16.0 Repeals~~ **ARTICLE VIII** **REPEALS**

By adoption of the Constitution and By-Laws as amended this ~~21st~~ day of June 2004~~2~~, as contained in Articles and Sections of this Constitution and By-Laws, to which this repeal provision is attached the membership of the Piscataway Soccer Club, Inc. hereby repeals any and all Constitutions and By-Laws which had been previously adopted. By such Repeal the above mentioned Constitution and By-Laws herein enacted become the entire Constitution and By-Laws of the Piscataway Soccer Club, Inc. unless subsequently amended in accordance with the provisions of Article VII, ~~Section 15~~ J. of the Constitution and By-Laws. _____

Secretary Date -30- President Date _____

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~~16.1~~ **ARTICLE IX** **CERTIFICATION OF REPRINTS OF CONSTITUTION AND BY-LAWS**

I, the undersigned, being duly elected Secretary of the Piscataway Soccer Club do hereby certify the enclosed reprint of the Constitution and By-Laws of the Piscataway Soccer Club to be a true and accurate account and reprint of the Constitution and By-Laws as voted on and approved by the membership as above set forth, on November 17, 1993, amended June 1994, June 1995, ~~and~~ June 2000, June 2002. In this regard I further certify any changes amendments corrections or deletions approved by the General Membership of the Piscataway Soccer Club are attached hereto.

Secretary Date

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~~16.2~~ **ARTICLE X** **SUMMARY OF AMENDMENTS TO CONSTITUTION AND BY-LAWS**

The following is a Summary of the Amendments to the current Constitution and By-Laws which were recommended for adoption by the Board of Directors, and adopted by the General Membership on November 17, 1993 and subsequently amended June 1994, June 1995, ~~and~~ June 2000, **June 21, 2001, _____ 2001, September 9, 2002 and June ____, 2002..**

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Amendments on November 17, 1993

Section I - CONSTITUTION

ARTICLE I. NAME - add references to mean Club

ARTICLE II.PURPOSE - add long-term placement goals and growth of players

ARTICLE III. AFFILIATION - correct State Association name, correct grammar

ARTICLE IV. REGISTRATION - add volunteer duty for Hardship, and Refunds

ARTICLE V. FUND RAISING - add option to increase Registration Fees in lieu of Fund Raising
VI. VOLUNTEERS - correct grammar, add provision for exemption from Fund Raising

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Section II - BY-LAWS

1.2 AGE REQUIREMENTS - amend to State Maximum, amend to School Year concept

1.3 CLASSES OF MEMBERSHIP B. ATHLETIC MEMBERS - Limit time players who do not fulfill duties and obligations may play

C. REGULAR MEMBERS - Add parents of Past Players

E. ADULT ATHLETIC MEMBERS - Add players over 19

F. PAST MEMBERS - Add definition of Past Members

2.1 GOVERNING BODY A. BOARD OF DIRECTORS - Add Registrar, Public Information Officer and Parliamentarian

B. Include provision to distribute Minutes of Meetings of Board of Directors, to Board, Coaches & Members

2.2 DUTIES OF OFFICERS

A. PRESIDENT

1. change from Principal Liaison with Affiliate Associations to Secondary

7. Define right to vote

B. EXECUTIVE VICE PRESIDENT

5. Add duties of Equipment and Uniform Purchase

C. COMPETITIVE VICE-PRESIDENT

1. define Affiliate Associations

6. number of Coaches Meetings to Seasonal Year

8. Ex-Officio Member of all Competitive Committees

D. INSTRUCTIONAL VICE PRESIDENT

1. define Affiliate Association involvement

6. number of Coaches meetings to Seasonal Year

8. Authority to Delegate duties & responsibilities

9. Ex-Officio Member all Instructional Committees

E. SECRETARY

1. Time Restraints to Issue Minutes of Meetings

F. TREASURER

1. define expenditures to include approved Budgets

4. change Season budget submission from two weeks to six weeks prior to season

G. REGISTRAR Prior By-Laws have as appointed, changed to elected with same duties defined

H. PUBLIC INFORMATION OFFICER Define Duties of New Position

I. HEAD COACH

2. Delete records game results of Competitive
4. Add provision to provide Training and to evaluate Instructional Coaches
5. Add appoints Assistant Coaches

J. PARLIAMENTARIAN Define Duties of New Position

2.3 PERMANENT BOARDS

A. BOARD OF COACHES

4. Sets criteria to disagree with Committees and establish guidelines for their Division

B. COMBINED BOARD OF COACHES

4. Decisions can only be overridden by 2/3 vote of Board of Directors

3.2 VOTING PROCEDURE

G to J - Defines election Process

3.3 VACANCIES IN OFFICE

- B. change from four votes to majority
- D. add absence from three meeting and not excused

3.4 DELEGATION OF AUTHORITY

B to G. Eliminates Dual Office Holding, defines how temporary vacancies are filled

4.0 FINANCE

- 4.2 Turn over income within thirty (30) days
- 4.3 B to E define expenditures

5.2 AWARDS Add requires Board of Director approval

6.2 Currently Registrar Duties Delete and Replace with Fund Raising Committee prior

5.2 change to Chairperson appointed by president, add requirement to obtain any necessary licenses or permits and turn over receipts within thirty (30) days

6.3 NOMINATING COMMITTEE define duties of Nominating Committee, eliminate their making recommendation replace with verifying eligibility for persons seeking Office, allow to seek Office.

6.5 DISCIPLINE/GRIEVANCE COMMITTEE Define authority

6.6 TRYOUT COMMITTEE Define Authority

7.0 TEAMS

A. Coaches, Competitive duties defined, license

B. Coaches, Instructional duties defined, license

C. Assistant Coaches, both Division, Board of Director approval of appointments, license required

9.1 AUTHORITY OF BOARD OF DIRECTORS (Discipline)

A. add parent or other member, or League Officer

H. appeal of Penalties imposed by Discipline Committee

I. Penalties served pending appeal process

10.0 MEMBERSHIP MEETING

A. change dates to in proximity to start/end of Season

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AMENDED ADDENDUM#A - JUNE 1994 (electronic copy not available)

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AMENDED (REORGANIZED) JUNE 1995

SECTION II - BY-LAWS

ARTICLE VII

2.2 DUTIES OF OFFICERS ELECTED OFFICERS

D. INSTRUCTIONAL VICE PRESIDENT(S)

APPOINTED OFFICERS

II. PARLIAMENTARIAN

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AMENDED (REORGANIZED) JUNE 2000

SECTION II - BY-LAWS

ARTICLE VII

2.2 DUTIES OF OFFICERS

APPOINTED OFFICERS

I. HEAD COACHES

3.2 VOTING PROCEDURES

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Editor's Notes:

The text, numbering and labels, have been retained as closely as was possible from the previous version in Word. All of the amendments are reflected in the main text and identified by a key appearing at the top of this page. Some modifications to the text in the SUMMARY of amendments were made to the June 1995 and June 2000 to eliminate confusing descriptions. The exact changes made prior to 1995 are estimated based upon the information contained in the summary.

*Sal De Lello
Webmaster
October 22, 2001*

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AMENDED SEPTEMBER 9, 2002

Article II, Section E. ADDED – language concerning non-profit purpose required for Federal Non-Profit recognition

April 15, 2007 – Changes proposed via the website and the March GMM to the Membership for approval at the GMM in June 2007.

Mike Majorczak, By-Laws Committee Chair 2007.